
TO: Payroll Office Cerritos Community College
SUBJECT: Request for Payroll Deduction

You are requested and hereby authorized to deduct \$ _____ per month from my salary for dues or premium to the California Association of Educators - 1124, or any other amount later required by that organization. Please deduct beginning with the next payroll possible, or beginning _____ (specify if later date is desired).

Month of Earnings

X _____
(Signature) (Date)

Payroll changes **MUST BE RECEIVED BY THE TENTH OF THE MONTH**; otherwise, effective date is delayed one month.

SSN _____

PRINT NAME

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